REGION XII SPOTLIGHT FUTURITY MEETING NOTES

Date: June 20, 2024
Time: 7:30 PM EST Call to Order
Facilitator: Charles Moseley, President

In Attendance

Charles Moseley

Allison Mehta

Melissa Bradshaw

Danielle Contarino

Mary Scribner

Mike Wilson

Mike Haggan

Approval of Minutes

Melissa made a motion to suspend the reading of the previous minutes.
Seconded by Mike Haggan. Motion passed unanimously.

Old Business

- Treasurer / Payout Report – Mary Scribner
  - All payouts have been issued,
  - Discussion held regarding discontinuing the $100 payouts due to the high labor involved, including reviewing scorecards and responding to class list requests. These payouts required more time than all other payouts combined.
  - Most W-9 forms have been received; a few are still outstanding.

- Event Financial Review – Allison
  - Payment to WEC was discussed. Several unexpected expenses caused the event to exceed the budget:.

- WEC initially attempted to charge for use of both terraces; Allison successfully had this charge removed.
- Approximately $2,000 in additional meal charges were incurred for non-sponsored attendees. WEC counted 50 extra plates. Two sponsors (Hagale and Brown) did not attend, accounting for 12 plates, which Allison had removed.
  - Final cost came in around $31,000; expected cost was $28,000.
- High-top tables were added to the back of the veranda; next year these will be sold at a lower price.
- For future events, sponsor identification (bracelets or pins) will be distributed to better control access.

- Elections
  - Open board positions:
    - Mike Wilson
    - Charles Moseley
  - Ballots will include a write-in option.
  - Mary will send ballots next week.
  - Voting deadline is **July 15.**
  - Completed ballots will be returned to Mary.

- Trainer Appreciation Emails
  - Braden has the trainer list and photos and will begin planning the email campaign.
  - Emails will be sent on a rolling basis as content becomes available.
  - Additional initiatives discussed:
    - Creating a "Spotlight Trainers of Excellence" appreciation banner
    - Sharing stories about why individuals participate in Spotlight
    - Sharing the history of Spotlight

- Auction Handbook
  - A handbook outlining auction preparation and auction-day responsibilities was discussed.
  - During July and August, members are encouraged to submit documentation of any length describing:
    - Their role in Spotlight
    - Processes followed
    - Recommendations and lessons learned
  - Charles will compile submissions into a single document.
  - Target completion date: **September**.

- Auction Notes
  - Possible Locations: Expo Center, Hunter Ring (excessive heat), Arena 4 Mezzanine (too small)
  - Sound quality during auction has been poor (noted as a priority for future auctions).
    - Recommendation made to use free-standing speakers positioned near Mike and Greg Knowles

Next Meeting

July 2024.

Motion to adjourn was made at 8:45 PM EST and passed unanimously.